



SIMPLICITY
CREDIT UNION

SimpliPay User Guide

Payments Tab

Please note: The screens you see in this guide are subject to change.

Payments

Pay a Person

Transfers

GiftPay

Calendar

My Account

Help

Welcome Web Demo | demoaccount@simplicitybills.com | Last login: 01:23 PM on 08/10/2016 | [Log out](#)

[Messages \(0\)](#) | [888-555-3682](#) | [Chat Now](#)

+

Add a Payee

Payments

Display: All | Last 30 days | eBills | Companies | Individuals | Inactive | Hidden (0)

Choose a Category

Add new category

Search your payees

Enter payee name or nickname

Search

Pay To	Pay from	Amount	Payment date	Actions
<div>American Express</div> <div>AMERICAN EXPRESS</div> <div>****3456</div> <div>Electronic</div> <div>eBill due</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Min Due: \$35.00</div> <div>Deliver By: 08/19/2016</div> <div>Due by: 08/01/2016</div> <div> Push Delivery Make it Recurring Add Comment File eBill </div>
<div>Car Loan</div> <div>G M A C</div> <div>****9467</div> <div>Electronic</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Deliver By: 08/19/2016</div> <div> Push Delivery Make it Recurring Add Comment </div>
<div>Cellular One</div> <div>SPRINT</div> <div>****5555</div> <div>Electronic</div> <div>Last paid: \$75.00 on 08/10/2016</div> <div>Get up eBill</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Deliver By: 08/19/2016</div> <div> Push Delivery Make it Recurring Add Comment </div>
<div>Day Care</div> <div>*****</div> <div>*****</div> <div>*****</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Deliver By: 08/19/2016</div> <div> Push Delivery Make it Recurring Add Comment </div>
<div>Phone</div> <div>Verizon</div> <div>****6666</div> <div>Check</div> <div>Last paid: \$50.00 on 07/20/2016</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Deliver By: 08/23/2016</div> <div> Push Delivery Make it Recurring Add Memo/Comment </div>
<div>Suzy at College</div> <div>Suzy at College</div> <div>****2345</div> <div>Electronic</div>	Primary Chec. ****5676	\$ 0.00	08/17/2016	<div>Pay</div> <div>Deliver By: 08/19/2016</div> <div> Make it Recurring Add Comment Add Personal Note </div>
Totals				
Hobby Account		\$0.00		
Primary Checking		\$0.00		
Secondary Checking		\$0.00		
Payment Total		\$0.00		

[View pending transactions](#) | [View history](#)

Review all payments

Submit all payments

Pending

Processing in next 45 days

Ameri...	\$1,000.00	08/17	Edit
Fred ...	\$50.00	08/19	Edit
Red C...	\$500.00	08/19	Edit
Total	\$1,550.00		

[view more](#)

History

Processed in last 45 days

Day Care	\$500.00	08/17	View
Chris...	\$200.00	08/16	View
Mortgage	\$1,200.00	08/16	View
Cellu...	\$75.00	08/16	View
Phone	\$50.00	07/20	View
Sarah...	\$100.00	07/06	View
Total	\$2,125.00		

[view more](#)

+


Add a Payee

Welcome Web Demo | demoaccount@simplicitybills.com | Last login: 01:23 PM on 08/10/2016 | [Log out](#)

[Messages \(0\)](#) | [888-555-3682](#) | [Chat Now](#)

Attention Required

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SIMPLICITY
 CREDIT UNION

Messages

The secure message center displays communications regarding your bill pay account.

Support Number

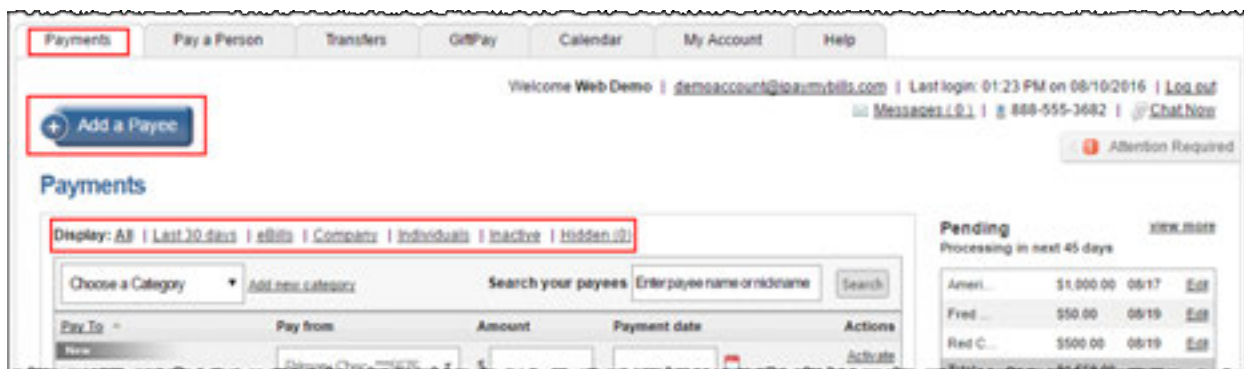
The number to contact specifically for bill pay support.

Attention Required

A button displays when actions must be taken within the bill pay site.

Add a Payee

Allows payees to be added to bill pay.



Display and Payee List

Payees are listed in alphabetical order with the option to schedule payments.

- **All** - Displays a full list of your payees.
- **Last 30 Days** - Displays payees that have received a payment within the last 30 days.
- **eBills** - Displays payees enabled for eBill.
- **Company** - Displays payees added as a company.
- **Individuals** - Displays payees added as a person.
- **Inactive** - Displays payees added in the last 28 days where no payments were scheduled or payees that have not been paid in the last 181 days.
- **Hidden** - Displays payees you chose to hide by clicking the minus button to the left of the payee name.
- **Search your payees** - Allows you to search for your payees by the their full or partial name or nickname.

Pending

Transactions scheduled to process within the next 45 days display.

History

Transactions processed or paid within the last 45 days display.

The screenshot displays two transaction lists. The 'Pending' section shows transactions processing in the next 45 days, while the 'History' section shows transactions processed in the last 45 days. Callouts point to 'view more' links and 'Edit'/'View' links for individual transactions.

Pending			
Processing in next 45 days			
Ameri...	\$1,000.00	05/18	Edit
Chase	\$50.00	05/18	Edit
Car Loan	\$75.00	05/18	Edit
Mortgage	\$956.35	05/18	Edit
Fred ...	\$50.00	05/20	Edit
Red C...	\$500.00	05/20	Edit
Total:	\$2,631.35		

History			
Processed in last 45 days			
Day Care	\$500.00	05/18	View
Chris...	\$200.00	05/17	View
Mortgage	\$1,200.00	05/17	View
Cellu...	\$75.00	05/11	View
Phone	\$50.00	04/20	View
Sarah...	\$100.00	04/06	View
Total:	\$2,125.00		

Callouts and their targets:

- View more pending transactions**: Points to the [view more](#) link above the Pending table.
- Edit pending transaction**: Points to the [Edit](#) link in the first row of the Pending table.
- View more transaction history**: Points to the [view more](#) link above the History table.
- View transaction timeline**: Points to the [View](#) link in the first row of the History table.

Add a Payee

Add your payees to the bill pay system.

Add a payee

I need to:

- ☐ Pay a company (ex. credit card, utilities or cable)
- ☐ Pay a person (ex. friend or relative)
- ☐ Pay a bank or credit union (ex. loans)

[Back](#) [Next](#)

Pay a Company

When adding a company, enter information from your statement. The bill pay platform attempts to locate a payee match based on that information.

Who are you trying to pay?

All fields are required unless designated with (optional).

Payee name

Payee account number

Confirm account number

Payee phone number () - -

Payee zip code -

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Newly added payees are placed at the top of the payee list with a **new** indicator for the remainder of the bill pay session.

Pay To	Pay from	Amount	Payment date	Actions
New Chase CHASE HERITAGE VISA *****6789 Electronic	Hobby Accoun..**1753 ▼	\$ 0.00	08/17/2016	Pay Rush Delivery Make it Recurring Add Comment

Deliver By: 08/19/2016

Pay a Person

There are three options to add a person as a payee:

- Email
 - The recipient provides their account information through a secure process.

- Direct Deposit
 - You provide the recipient's account information.
- Check
 - A check is mailed to the recipient.

Add a payee

I need to:

- ☐ Pay a company (ex. credit card, utilities or cable)
- ☒ Pay a person (ex. friend or relative)

Send the money by:

- ☐ Email or text message (Electronic)
 - Recipient provides routing and account number; paid within 1-2 business days.
- ☐ Direct Deposit (Electronic)
 - Requires routing and account number; paid within 1-2 business days.
- ☐ Check
 - Mailed and paid within 5-7 business days.

☐ Pay a bank or credit union (ex. loans)

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Email (Electronic)

Input the Payee's information: Name, Phone Number, and Email Address

Add a payee

Who are you paying?

All fields are required unless designated with (optional).

Payee first name

Payee last name

Payee email address

Confirm email address

Payee phone number (optional) () - -

Payee nickname

Default pay from

Category (optional) [Add new category](#)

Create a **Keyword**

This is a word or phrase created by you that is communicated to the payee.

- The payee is required to enter this as a security measure. When entered correctly, the system prompts them to enter their bank account information.
- You can view the keyword when you edit the payee.

Add a payee

Create a keyword for Coach John

The Keyword is a password you create for Coach John. They will use this password when accessing our secure website to submit account information. Be sure to share the Keyword with Coach John right away.

Keyword

Confirm Keyword

Coach John access will be locked after 3 failed login attempts.

Payee Activation Process

Payee activation is an additional security feature specific payees:

- **A Person**
- **Bank or Credit Union**

- Checking and Savings options always require an activation code.
- Loan and Credit Card only require an activation code if we are unable to locate a match in the payee database.

- **Transfers**

Activation Code Details

This is a one-time, system-generated code.

- The activation code is specific to each payee and expires if you:
 - Request a new code for the payee.
 - End the bill pay session.
- Payments cannot be scheduled until this step is complete.

Activation Code Steps

Select the preferred delivery method to receive the activation code by phone, email, or text.

First time payee activation.

Coach John

For security purposes, a one-time activation code is required before being able to schedule payments to this payee. Select your preferred delivery method of the activation code.

<input type="radio"/> Home Phone	(555) 555-5555
<input type="radio"/> Mobile Phone	(555) 555-5555
<input checked="" type="radio"/> Text Message	2703005986
<input type="radio"/> Primary Email	demoaccount@ipaymybills.com

[Back](#) [Next](#)

Enter Activation Code into field and click **next**.

First time payee activation.

Coach John

Your activation code is being sent to 2703005986

Enter Activation Code [Click here to resend code](#)

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An email is sent to the payee. They have nine days to enter their keyword and account information.

- Scheduled payments cannot process until the payee enters their account information.

Payee Site Sample Screen

Payee Locked Out

Email payees can be locked out for entering the keyword incorrectly three times. After the third lockout (nine total failed attempts), the system deletes the payee.

After the initial lockout (three failed attempts), the system automatically unlocks the payee after 24 hours.

To unlock the Payee via the Bill Pay site:

Click unlock beside the payee's name under **Attention Required** or click the payee name from the landing page, then **Unlock Payee**.

Direct Deposit (Electronic)

You can add a person to receive ACH deposits. You need their account information.

Add a payee

Who are you paying?

All fields are required unless designated with (optional).

Payee first name	<input type="text" value="Thelma"/>
Payee last name	<input type="text" value="Jones"/>
Payee phone number	(<input type="text" value="270"/>) - <input type="text" value="737"/> - <input type="text" value="0590"/>
Payee account number	<input type="text" value="456789"/>
Confirm account number	<input type="text" value="456789"/>
Payee routing number	<input type="text" value="012345678"/>
Confirm routing number	<input type="text" value="012345678"/>
Payee account type	<input type="text" value="Checking"/> ▼
Payee nickname	<input type="text" value="Thelma"/>
Default pay from	<input type="text" value="Primary Checking"/> ▼
Category (optional)	<input type="text" value="Unassigned"/> ▼ Add new category

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Next

Mail a check

You are required to enter the payee's address.

Who are you paying?

All fields are required unless designated with (optional).

Payee first name	<input type="text" value="Jack"/>
Payee last name	<input type="text" value="Doe"/>
Payee phone number	(<input type="text" value="270"/>) - <input type="text" value="737"/> - <input type="text" value="0950"/>
Payee address	<input type="text" value="PO Box 10"/> <input type="text"/>
Payee city	<input type="text" value="Anytown"/>
Payee state	<input type="text" value="KY"/>
Payee zip code	<input type="text" value="42701"/> - <input type="text"/>
Payee account number (optional)	<input type="text"/>
Confirm account number	<input type="text"/>
Payee nickname	<input type="text" value="Mr. Doe"/>
Default pay from	<input type="text" value="Primary Checking"/>
Category (optional)	<input type="text" value="Unassigned"/> Add new category

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Next

Pay a Bank or Credit Union

You can pay a bank or credit union for a loan, credit card, checking or savings account. A payee activation code may be required.

Add a payee

I need to:

- ☐ Pay a company (ex. credit card, utilities or cable)
- ☐ Pay a person (ex. friend or relative)
- ☒ Pay a bank or credit union (ex. loans)

What is the account type?

- ☐ Loan
- ☐ Credit Card
- ☐ Checking
- ☐ Savings

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Loan or Credit Card

Who are you trying to pay?

All fields are required unless designated with (optional).

Payee name

First Loan

Payee account number

4567789

Confirm account number

4567789

Payee phone number

(800) - 757 - 4567

Payee zip code

45675 -

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Checking or Savings Account

All fields are required unless designated with (optional).

Account holder name Web Demo

Account nickname

Account type

Routing number

Confirm routing number

Account number

Confirm account number

Category (optional) [Add new category](#)

Manage Payees

Payees are listed on the **Payments** tab.

Payments

Display: [All](#) | [Last 30 days](#) | [eBills](#) | [Company](#) | [Individuals](#) | [Inactive](#) | [Hidden \(0\)](#)

Choose a Category Search your payees

Pay To ^	Pay from	Amount	Payment date	Actions
<div style="border: 2px solid red; padding: 2px;">American Express</div> <div>AMERICAN EXPRESS</div> <div>****3456</div> <div>Electronic</div> <div> eBill due</div>	<input type="text" value="Primary Chec...5676"/>	<div>\$ <input type="text" value="0.00"/></div> <div>Min Due: \$35.00</div> <div>Stmt Bal: \$1,250.65</div>	<div><input type="text" value="08/17/2016"/></div> <div>Deliver By: 08/19/2016</div> <div>Due by: 09/01/2016</div>	<input type="button" value="Pay"/> <div> Rush Delivery Make it Recurring Add Comment File eBill </div>

You manage payees by clicking on the payee name.

Payee details for American Express

eBills

Date	Amount	Additional items
Due: 9/1/2016 Statement close: 8/5/2016	Min due: \$35.00 Statement balance: \$1,250.65	Status: Filed Details: View
Due: 8/1/2016 Statement close: 7/5/2016	Min due: \$25.00 Statement balance: \$500.00	Status: Paid

Additional actions

- [Edit payee](#)
- [Pending transactions](#)
- [History](#)
- [eBill History](#)
- [Add Reminder](#)
- [Visit payee website](#)

Reminders

Delivery method	Reminder Date	Frequency	Actions
There are no scheduled reminders. Add Reminder			

Recent activity

Pay to	Pay from	Amount	Deliver by date	Additional items
American Express *****3456 Electronic	Primary Checking ****5678	\$1000.00	8/18/2016	Conf. #22 Frequency: One time Delivery: Standard Status: Scheduled Edit Rush Delivery

[Return to Payments](#)

Edit: Allows you to change the payee account information or delete the payee.

All fields are required unless designated with (optional).

Payee name **AMERICAN EXPRESS**

Payee phone number 800--52-8-21

Payee nickname

Payee account number

Default pay from

Category (optional) [Add new category](#)

Name on Bill (optional)
(Name as it appears on the bill)

☐ I would like to delete this payee

☐ Disable eBills for this payee

[Cancel](#) [Submit](#)


Add Reminder: These are reminders to pay a bill.

Add reminder

Payee American Express

Delivery method ☒ Email
☒ Short text for mobile devices

Frequency One Time ▼

Date 05/27/16 

Comment(optional)

(Maximum characters: 300) You have 300 characters left.

Cancel
Submit

Reminders

Delivery method	Reminder Date	Frequency	Actions
Email	5/27/2016	One Time	Stop Download to Microsoft Outlook
Short Text	5/27/2016	One Time	Stop Download to Microsoft Outlook

Hide Payee


You can hide payees by clicking the minus icon beside the payee name.

- Payees remain hidden until you take action to show them.
- Scheduled payments and reminders are not affected by hiding the payee.



Lawn Service
 Lawn Service
 *****4321
 Check

Primary Chec...5676 ▼ \$ 0.00

08/17/2016 
 Deliver By: 08/23/2016

Pay

[Rush Delivery](#)
[Make it Recurring](#)
[Add Memo/Comment](#)

Show Hidden Payees

Under the **Hidden** display view, the plus icon allows you to show a payee again. This returns the payee to **All** display view.

Display: [All](#) | [Last 30 days](#) | [eBills](#) | [Company](#) | [Individuals](#) | [Inactive](#) | **Hidden (1)**

Choose a Category ▼ [Add new category](#) Search your payees Enter payee name or nickname Search

Pay To ^	Pay from	Amount	Payment date	Actions
<div></div> Lawn Service Lawn Service *****4321 Check	Primary Chec.. ***5676 ▼	\$ 0.00	08/17/2016 Deliver By: 08/23/2016	<div>Pay</div> <div> Rush Delivery Make it Recurring Add Memo/Comment </div>

Scheduling Payments

You are able to schedule one-time, rush, or recurring payments.

One-Time Payments

Select a **Pay From** account, **Amount**, and **Payment Date**.

The first available payment date is prefilled.

Pay To ^	Pay from	Amount	Payment date	Actions
<div>New</div> <div></div> Chase CHASE HERITAGE VISA *****6789 Electronic	Hobby Accoun.. ***1753 ▼	\$ 160.00	08/17/2016 Deliver By: 08/19/2016	<div>Pay</div> <div> Rush Delivery Make it Recurring Add Comment </div>

Totals	
Hobby Account	\$160.00
Primary Checking	\$0.00
Secondary Checking	\$0.00
Payment Total	\$160.00

[View pending transactions](#) | [View history](#)

Review all payments

Submit all payments

Payment Date Calendar

Select payment date close

August 2016

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Process date: 09/13/2016 Deliver by date: 09/14/2016

Click **Pay** to schedule a one-time payment, **Review all payments** to review single or multiple payments before submitting, or click **Submit all payments** to schedule multiple payments at once.

Pay To	Pay from	Amount	Payment date	Actions								
New Chase CHASE HERITAGE VISA ****6789 Electronic	Hobby Account. **1753	\$ 160.00	08/17/2016	<div style="border: 2px solid red; padding: 5px; display: inline-block;">Pay</div> Rush Delivery Make it Recurring Add Comment								
<div style="text-align: right; font-weight: bold;">Totals</div> <table style="width: 100%;"> <tr> <td>Hobby Account</td> <td style="text-align: right;">\$160.00</td> </tr> <tr> <td>Primary Checking</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Secondary Checking</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Payment Total</td> <td style="text-align: right;">\$160.00</td> </tr> </table>					Hobby Account	\$160.00	Primary Checking	\$0.00	Secondary Checking	\$0.00	Payment Total	\$160.00
Hobby Account	\$160.00											
Primary Checking	\$0.00											
Secondary Checking	\$0.00											
Payment Total	\$160.00											

[View pending transactions](#) | [View history](#)

Review all payments

Submit all payments

A confirmation screen shows the successfully scheduled payment(s).

Payments scheduled Print

Pay to	Pay from	Amount	Payment date	Deliver by date	Additional items
Chase CHASE HERITAGE VISA ****6789 Electronic	Hobby Account **1753	\$160.00	08/17/2016	08/19/2016	Conf # 20 Delivery: Standard

Totals
 Hobby Account \$160.00
 Primary Checking \$0.00
 Secondary Checking \$0.00
Payment Total \$160.00

✓ Payments scheduled

Schedule more

Rush Payments

Rush Delivery guarantees that the payment is delivered by the specified date. Choose a **Pay From** account and enter the Amount, then click **Rush Delivery**.

American Express
AMERICAN EXPRESS
****3456
Electronic

Primary Chec...***5676 ▼

\$ 0.00

08/17/2016

Min Due: \$35.00
Stmnt Bal: \$1,250.65

Deliver By: 08/19/2016
Due by: 09/01/2016

Pay

Rush Delivery

[Make it Recurring](#)
[Add Comment](#)
[File eBill](#)

eBill due

Three Types of Rush Payments

- **\$14.95** (Draft Check) Next business day
- **\$9.95** (Draft Check) Second business day
- **\$4.95** (Electronic) Second business day

Rush delivery

Pay to: American Express
*****3456
Electronic

Amount:

Pay from: Primary Chec...***5676 ▼

Select delivery day

- ☐ Thursday 8/18/2016 Check \$14.95
 - May be scheduled until 4:00 PM ET
 - Check payment delivered to submitted physical address
 - Payment deducted from account when check clears
 - UPS tracking provided
- ☐ Friday 8/19/2016 Check \$9.95
 - May be scheduled until 4:00 PM ET
 - Check payment delivered to submitted physical address
 - Payment deducted from account when check clears
 - UPS tracking provided
- ☐ Friday 8/19/2016 Electronic \$4.95
 - May be scheduled until 4:00 PM ET
 - Electronic payment - no physical address required
 - Electronic payment deducted from account automatically
 - Tracking not included

Rush payment sent to: ☒ New address

[Guarantee](#)
Guaranteed on-time delivery for all Rush Payments. If not, you will be refunded up to \$50 in late fees.
[Read more](#)

[Cancel](#) [Next](#)

Warning
Delivery Fees will not be refunded for an invalid or incorrect payee address.

Please provide a physical street address for American Express. Rush delivery not available to Post Office Boxes. Rush Payments may need to be sent to another address than appears on your regular billing statement.

Pay to **American Express**
*****3456
Electronic

Payee phone number () - -

Payee address

Payee city

Payee state

Payee zip code -

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[Next](#)

You must agree to the **Fee Debit Authorization** in order to schedule the rush payment.

Rush delivery

Pay to **Cellular One**
*****5555
Electronic

Pay from Primary Checking

Amount 196.25

Payee phone number 866-251-8729

Rush payment fee \$14.95

New delivery date 8/18/2016

Fee Debit Authorization

[Print](#)

We agree to deliver your payment to the payee on the business day following the current process day. The posting of your payment will be dependent on the payee's processing procedures.

By completing this expedited payment request, you are also agreeing to accept the fee associated with the service. This fee will be separate from the expedited transaction and will be charged directly to your current bill pay account.

[Back](#)
[Accept & Submit](#)

Print

Rush payment confirmed

Pay to

American Express

****3456

Electronic

Pay from

Primary Checking

Amount

160.00

Payee phone number

800-851-4729

Rush payment fee

\$14.95

New delivery date

8/18/2016

Payment sent to

801 N Black Branch Rd

Elizabethtown, KY 42701

Additional items

Cont #26

Delivery: Rushed

Return to payments

Recurring Payments

You can set payments to be paid automatically on the frequency of your choice:

- Weekly
- Every other week
- Every four weeks
- Monthly
- Every other month
- Twice monthly
- Every three months
- Every six months
- Annually

Car Loan

G M A C

****8467

Electronic

Primary Chec...5676

\$

0.00

08/17/2016

Deliver By: 08/19/2016

Pay



Rush Delivery

Make it Recurring

Add Comment

Set up recurring payment

To schedule your payment automatically, select your preferences below.

Pay to	Car Loan
	6412546878467 <i>Electronic</i>
Pay from	Primary Chec...***5676 ▼
Amount	\$ 403.65
Frequency	Monthly ▼ on
	10 ▼
Select first payment date (mm/dd/yyyy)	09/09/2016 
	Deliver By: 09/13/2016
If the payment falls on a holiday or weekend, what would you like to do?	<input checked="" type="radio"/> Pay Before <input type="radio"/> Pay After
Will this payment series end?	<input checked="" type="radio"/> Yes <input type="radio"/> No
	<input type="radio"/> On this date (mm/dd/yyyy) <input type="text"/> 
	<input checked="" type="radio"/> After 72 <input type="text"/> payments

Cancel

Submit

Review your payment series

Pay to	Car Loan
	6412546878467 <i>Electronic</i>
Pay from	Primary Chec...***5676
Amount	\$403.65
First payment date	09/09/2016
Additional Items	Series end: After 72 payments Frequency: Monthly on the 10th

Back

Submit

Car Loan

Pay To: 6412546878467
Electronic

Pay From: Primary Chec.***5676

Amount: \$403.65

First payment date: 09/09/2016

Additional Items: Series end: After 72 payments
Frequency: Monthly on the 10th
Confirmation number 27

Return to payments

Payment series scheduled

You can receive alerts when there is one payment remaining in the series.

**See Alert section below.*

Pending

Pending displays transactions (payments, gift pay and transfers) scheduled to process in the next 45 days. These transactions can be edited or stopped.

Pending [view more](#)

Processing in next 45 days

Ameri...	\$1,000.00	08/18	Edit
Fred ...	\$50.00	01/01	Edit
Red C...	\$500.00	01/01	Edit
Car Loan	\$403.65	09/09	Edit
Total:	\$1,953.65		

[History](#) [view more](#)

View more directs you to the full pending transaction list with additional details.

Pending

Display: All | [Next 30 Days](#) | [Next 60 Days](#) | [Print](#)

Choose a Category: All Payees Date range: MM/DD/YYYY to MM/DD/YYYY

Pay to	Pay from	Amount	Process date	Deliver by date	Additional Items
American Express *****3456 Electronic	Primary Checking ***5676	\$1000.00	8/17/2016	8/19/2016	Conf #22 Frequency: One time Delivery: Standard Status: Scheduled Edit Rush Delivery

Edit Options:

- Edit pay-from account
- Edit amount
- Edit payment date
- Stop payment


Single

Pay to **American Express**
*****3456
Electronic

Pay from
Primary Chec...***5676 ▼

Confirmation 22

Amount \$ 1000.00

Payment Date (mm/dd/yyyy) 08/17/2016 

Deliver By: 08/19/2016

Comment (optional)

(Maximum characters: 1000) You have 1000 characters left.
Comments are for personal use and will not be seen by the payee

☐ I would like to stop this payment

Cancel

Submit

Recurring

Edit recurring payment

Car Loan

Pay to *****8467
Electronic

Pay from Primary Checking

Amount \$403.65

Payment Date 9/13/2016

Confirmation #: 27
Process date: 9/9/2016

Additional Items Delivery: Standard
Series start: 9/9/2016
Series end: After 72 payments

What would you like to do?

☐ Skip this payment scheduled on 9/9/2016 ▼

☐ Edit single occurrence scheduled on 9/9/2016 ▼

☐ Edit entire series

Cancel Continue

History

History displays transactions (payments, gift pay and transfers) processed in the last 45 days. **View** allows you to access the timeline of the payment.

Total:		\$1,953.65
History		view more
Processed in last 45 days		
Day Care	\$500.00	08/18 View
Chris...	\$200.00	08/17 View
Mortgage	\$1,200.00	08/17 View
Cellu...	\$75.00	08/11 View
Phone	\$50.00	07/25 View
Sarah...	\$100.00	01/01 View
Total:		\$2,125.00

View more directs you to the full history list with additional details. Payment history is stored for 18 months.

History

Display: [All](#) | [Last 30 days](#) | [Last 60 days](#) | [Last 90 days](#) | [Print](#) | [View in Excel](#)

Choose a Category ▾ Choose a Payee ▾ Status ▾ Date range MM/DD/YYYY to MM/DD/YYYY Search

Pay To ▾	Pay From ▾	Amount ▾	Process date ▾	Deliver by date ▾	Additional items ▾
American Express *****3456 Check	Primary Checking ****5678	\$160.00	8/17/2016	8/18/2016	Conf #26 Check Number: 5000 Frequency: One time Delivery: NextBusinessDay Status: Paid Details: View
Cellular One	Hobby Account	\$75.00	8/10/2016	8/12/2016	Conf #17

You can submit a **Payment Inquiry** if a payment needs research.

Payment details for American Express

[Print](#)

Tracking information

Date	Time	Location
No Tracking information available at this time.		

Need more information about this payment?

Contacting American Express will provide you with the most up to date information. If you contacted the payee and still have questions [send a payment inquiry](#).

Payment timeline

Date	Event
8/17/2016	Single payment to American Express was scheduled to be processed on 08/17/2016 for \$160.00 from your Primary Checking account (****5676). Conf#: 26
8/17/2016	eBill received for American Express Due by: 09/01/2016 Minimum Due: \$35.00 Statement Balance: \$1,250.65
8/17/2016	Payment processed for \$160.00 from your Primary Checking account (****5676). Estimated arrival date for this payment is 08/22/2016.

[Back](#)

Payment inquiry

Pay to	Pay from	Amount	Process date	Deliver by date	Additional items
American Express *****3456 <i>PayAnyone</i>	Primary Checking ****5676	\$160.00	08/17/2016	08/18/2016	Conf. #26 Delivery: Check Status: Paid

Select the type of inquiry.

☒ This payment has not reached the payee
 ☐ This payment was sent to the wrong address

[back](#)
[Next](#)

Pay a Person

The Pay a Person tab easily navigates you to the options for adding a person. These are the same options when adding a payee from the **Payments** tab.

- Email
 - The recipient provides their account information through a secure process.
- Direct Deposit
 - You provide the recipient's account information.
- Check
 - A check is mailed to the recipient.

[Payments](#)
[Pay a Person](#)
[Transfers](#)
[GiftPay](#)
[Calendar](#)
[My Account](#)
[Help](#)

Welcome Web Demo | [demoaccount@simplicitybills.com](#) | Last login: 10:33 AM on 08/10/2016 | [Log out](#)
 Messages (0) | 1-888-123-4567 | [View demo](#)

Add a payee

Send the money by:

☒ **Email (Electronic)**

- Recipient provides routing and account number; paid within 1-2 business days.

☐ **Direct Deposit (Electronic)**

- Requires routing and account number; paid within 1-2 business days.

☐ **Check**

- Mailed and paid within 5-7 business days.

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[Next](#)

Transfers

Transfers funds from your account at the bill pay institution to your account at another institution.

Payments Pay a Person **Transfers** GiftPay Calendar My Account Help

Welcome Web Demo | [demoaccount@searcredit.com](#) | Last login: 09:40 AM on 05/13/2016 | [Log out](#)
[Messages \(0\)](#) | [866-356-6526](#) | [Chat Now](#) | [View demo](#)

+ Add Account

From To Amount Date Actions

Select from account Select to account \$ 0.00 MM/DD/YYYY Make it Recurring Add Comment

[Add another transfer entry](#)

[View pending](#) | [View history](#)

[Review](#) [Submit](#)

Transfer Accounts

Hobby Acc. ---1753 From	Edit
Primary C. ---5676 From	Edit
Secondary... ---7681 From	Edit

Add Account

You add accounts in your name with other institutions. These accounts require an activation code.

All fields are required unless designated with (optional).

Account holder name Web Demo

Account nickname Vacation Account

Account type Savings

Routing number 123123123

Confirm routing number 123123123

Account number 45687

Confirm account number 45687

Category (optional) Unassigned [Add new category](#)

[Back](#) [Next](#)

Schedule Transfer

Select **From** account, **To** account, **Amount**, and the transfer **Date**. Multiple transfers may be scheduled at one time by clicking Add another transfer entry.

From	To	Amount	Date	Actions
Secondary.. *****7601	My Vacati.. **3456	\$ 100.00	08/17/2016 Deliver By: 08/19/2016	Make it Recurring Add Comment

[Add another transfer entry](#)

[View pending](#) | [View history](#)

[Review](#) [Submit](#)

Transfers scheduled

[Print](#) [Transfers scheduled](#)

From	To	Amount	Payment date	Deliver by date	Additional items
Secondary.. *****7601	My Vacati.. **3456	\$ 100.00	08/17/2016	08/19/2016	Cost # 28 Comment: None

[Schedule more transfers](#)

Gift Pay

You can send donations to charities and gift checks to individuals for special occasions. These payments are **draft checks**. The funds are not withdrawn from your account until the recipient cashes the check.

Payments | Pay a Person | Transfers | **GiftPay** | Calendar | My Account | Help

Welcome Web Demo | [demoaccount@simplicitybills.com](#) | Last login: 01:39 PM on 08/10/2016 | [Log out](#)
[Messages \(0\)](#) | [888-555-3682](#) | [Chat Now](#)

[+ Add Recipient](#)

GiftPay
 Display: All | Gifts | Donations

216 Foundation Donation Check	Last sent: N/A Donation amount: N/A	Send donation
American Heart Association Donation Check	Last sent: N/A Donation amount: N/A	Send donation
Red Cross Donation Check	Last sent: N/A Donation amount: N/A	Send donation
Sarah Louise Mason Gift Check	Last sent: 7/11/2016 Gift amount: \$100.00	Send gift

[View pending](#) | [View history](#)

Add Recipient

To add a recipient for a gift check or donation, you enter their name and address.

Add a recipient

What kind of GiftPay are you sending?

Gift checks

If you're the gift-giving type, make it easy for you and special for them. Send a gift check with a personalized message designed for birthdays, new babies, weddings, graduations, anniversaries, or just because for only \$2.99.

Donations

Show you care by giving a gift that doesn't end. Send a donation to your favorite charity or organization in honor or memory of someone special for only \$1.99. You can send a personalized message about your donation using up to 4 email addresses and receive a copy for tax purposes. If you wish to send a standard donation without these features, [click here](#) to add your charity and schedule as a payment at no additional cost.

I would like to send a

- ☒ Gift Check
☐ Donation

[Back](#)[Next](#)

Tell us about your gift recipient

All fields are required unless designated with (optional).

First name	<input type="text" value="Jeremy"/>
Middle name (optional)	<input type="text"/>
Last name	<input type="text" value="Scott"/>
Payee address	<input type="text" value="PO Box 10"/> <input type="text"/>
Payee city	<input type="text" value="Anytown"/>
Payee state	<input type="text" value="KY"/>
Payee zip code	<input type="text" value="42701"/> - <input type="text"/>

[Back](#)[Next](#)

Tell us about your charity

All fields are required unless designated with (optional).

Charity name

Payee address

Payee city

Payee state

Payee zip code -

[Back](#)
[Next](#)

Send a Donation

You can send a personalized donation to a charity or organization.

- Fee is \$1.99 per donation
- Donation can be sent in honor or memory of someone
- Personalized email can be sent to as many as four email addresses

To	From	Amount	GiftPay fee	Date
216 Foundation <i>Donation Check</i>	<div style="border: 2px solid red; padding: 2px;"> Hobby Accoun...1753 ▼ </div>	<div style="border: 2px solid red; padding: 2px;"> \$ 100.00 </div>	\$ 1.99	<div style="border: 2px solid red; padding: 2px;"> 08/17/2016 </div>
Deliver By: 08/25/2016				

Send in recognition of someone?

In Honor of ▼

Fred Smithfield

Request an acknowledgement of my donation?

☒ Yes ☐ No

Create a personalized email to someone to notify them regarding my donation?

☒ Yes ☐ No


[Back](#)
[Next](#)

Send a Gift Check

You can send a personalized gift check to an individual for a special occasion.

- Fee is \$2.99 per donation
- Personalized gift check and message

Enter the details of the payment and select the occasion.

To	From	Amount	GiftPay fee	Date
Sarah Louise Mason Gift Check	Primary Chec...***5676 ▼	\$ 50.00	\$ 2.99	08/17/2016 
Deliver By: 08/26/2016				







Please select the occasion Birthday ▼





[Back](#) [Next](#)

Select a gift check design.

Birthday

Select gift check design





[Back](#) [Next](#)

Personalize a message.

Send a gift check

Create your message

Opening Message

Personalized message

(Maximum characters: 300) You have characters left.

Closing message


[Back](#)
[Next](#)

Review your gift check and **Submit**.

Send a gift check

Review your gift check

Sample check



Message printed above the check

Message: Happy Birthday
Have a great day!
Your Friend,
Web Demo

Gift check information

To: Sarah Louise Mason

Amount: \$ 50.00

GiftPay fee: \$ 2.99

Process date: 8/17/2016

Deliver by date: 8/26/2016

Memo (optional)

(Maximum characters: 25)
Memos appear at the bottom of your check.

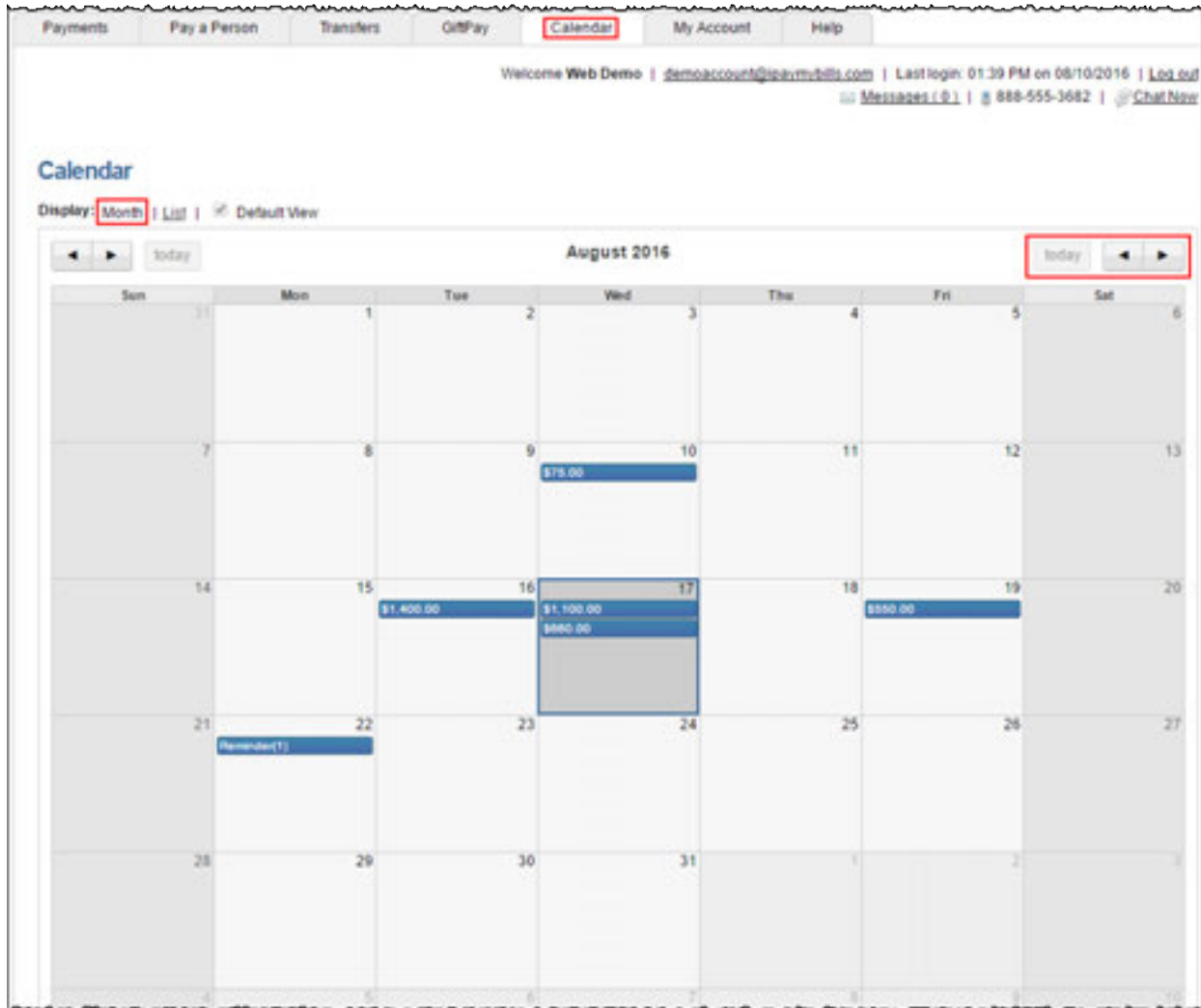
Return address: 123 Main Street
Georgetown, KY 40324

[Back](#)
[Submit](#)

Calendar

The calendar provides a snapshot view of bill payment activity for an entire month.

- The calendar has two display formats: *Month* and *List*.
- Both calendars are interactive and allow you to access **reminders**, **pending transactions**, and **pending history**.
 - The *Month* view directs you to the details for the specific day.
 - The *List* view directs you to the details for the specific transaction or reminder.
- You can also view previous months, as well as look ahead to upcoming months.



Display: [Month](#) [List](#) ☐ Default View

< [Previous month](#) August 2016 [Next month](#) >

Date	Event Type	Description
Wednesday, August 10	Processed	\$75.00 to SPRINT
Tuesday, August 16	Processed	\$1200.00 to RENT
Tuesday, August 16	Processed	\$200.00 to Christmas Club
Wednesday, August 17	Processed	\$500.00 to Day Care
Wednesday, August 17	Pending Transaction	\$1000.00 to AMERICAN EXPRESS *****3456
Wednesday, August 17	Processed	\$150.00 to AMERICAN EXPRESS
Wednesday, August 17	Pending Transaction	\$100.00 to WEB DEMO NA
Friday, August 19	Pending Transaction	\$50.00 to Fred Andrew Nelson
Friday, August 19	Pending Transaction	\$500.00 to Red Cross
Monday, August 22	Reminder	Sarah Louise Mason

My Account

You have several options to assist in managing your bill pay account.

- *Change Password only appears for Dual Sign-On (DSO) institutions.*

Payments | Pay a Person | Transfers | GiftPay | Calendar | **My Account** | Help

Welcome Web Demo | [demoaccount@paymybills.com](#) | Last login: 02:07 PM on 08/10/2016 | [Log out](#)
[Messages \(0\)](#) | [1-888-123-4567](#) | [Chat Now](#) | [View demo](#)

My account

Pay from accounts
 Add / Delete pay from account, edit nickname, or change default account.
[View accounts](#)
[Add Account](#)

Personal Information
 Review and edit address, phone numbers, and email addresses. Add or edit a secondary account holder.
[View/Edit personal information](#)

Security Information
[Change password](#)
[Add/Remove challenge phrases](#)

Bill pay alerts
 Customized communications to keep you informed on bill pay activities
[View Alerts](#)
[View Reminders](#)

Payee categories
[View categories](#)
[Add new category](#)

Pay-From Accounts

You can request to add additional accounts to pay from.

Add Accounts

Your institution has to approve new pay-from accounts.

Add pay from account

Account nickname	<input type="text" value="Sample Account"/>
Account number	<input type="text" value="4567"/>
Confirm account number	<input type="text" value="4567"/>
Account type	<input type="text" value="Checking"/>

[Cancel](#) [Next](#)

Add pay from account

You have successfully submitted your request to pay bills from the account listed below.
Please allow up to three business days for processing.

Account nickname	Sample Account
Account status	Awaiting Approval
Account number	4567
Account type	Checking

[Return to accounts](#)

✓ Account successfully added

View Accounts

You can view a list of *pending* and *approved* pay-from accounts.

- You can:
 - Change the Nickname.
 - Change the Default Pay From Account.
 - Delete the pay from account.

My account - Pay from accounts

Nickname	Status	Actions
Primary Checking ****5678 Checking	Approved (Default)	Edit
Secondary Checking ****7890 Checking	Approved	Edit
Sample Account ****1234 Checking	Pending	Edit
Hobby Account ****5678 Savings	Approved	Edit

[Back](#)

Edit pay from account

Account nickname

☐ Set as default pay from account

☐ Delete pay from account

[Cancel](#) [Submit](#)



Deleting a pay-from account stops all pending transactions associated with it.

Personal Information

You can update your contact information, add a secondary user, and provide bill pay with your cell phone number and provider to enable text message alerts.

Contact Information

Primary account holder	Web Demo
Address	<input type="text" value="123 Main Street"/> <input type="text"/>
City	<input type="text" value="Georgetown"/>
State	<input type="text" value="KY"/>
Zip code	<input type="text" value="40324"/> - <input type="text"/>
Home number	(<input type="text" value="818"/>) - <input type="text" value="555"/> - <input type="text" value="3131"/>
Work number (optional)	(<input type="text"/>) - <input type="text"/> - <input type="text"/>
Mobile number (optional)	(<input type="text"/>) - <input type="text"/> - <input type="text"/>
Primary email	<input type="text" value="demoaccount@ipaymybills.com"/>
Secondary email (optional)	<input type="text"/>

Secondary Account Holder

The primary user can add a secondary user to the bill pay account. This simply allows that secondary user to call or chat for support with the bill pay support center.

- Secondary Account Holders can only be added and viewed here.
- Secondary Users must be approved by your institution.

Secondary account holder (optional)

First name

Middle name

Last name

Short Text for Mobile Devices

Text messages for mobile devices (optional)

You may be charged by your mobile provider for text messages you receive.

Select your provider

Mobile number () - - ☐ Send test message;

Security Information

Add/Remove Challenge Phrases

Four challenge phrase questions are required at all times.

- You must add another challenge response in order to remove one.
- You can be locked out for answering challenge responses incorrectly.

Your current challenge phrases

You must have a minimum of four challenge phrases.

Favorite food	Remove
Childhood nickname	Remove
First live concert you attended	Remove
City where you spent your honeymoon	Remove
Favorite vacation spot	Remove

Add a challenge phrase

Challenge phrase

Select phrase ▼

Challenge response

Submit

Bill Pay Alerts

Alerts allow you to monitor activity and be proactive with detecting fraud. Alerts can be sent by:

- Email
- Text message
- Both

Bill pay alerts

Primary email demoaccount@ipaymybills.com

Secondary email

Mobile short text 2703005986

Email	Mobile	Alert
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Notify me each time an occurrence of a recurring series processes
<input type="checkbox"/>	<input type="checkbox"/>	Notify me when a recurring series has only one remaining occurrence
<input type="checkbox"/>	<input type="checkbox"/>	Notify me when I have a new secure message
<input type="checkbox"/>	<input type="checkbox"/>	Notify me when a payment is scheduled that exceeds \$ <input type="text" value="0.00"/>
<input type="checkbox"/>	<input type="checkbox"/>	Notify me when a transaction is scheduled
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Notify me when a pay from account is approved
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Notify me when a payee or transfer account is added to my bill pay account
<input type="checkbox"/>	<input type="checkbox"/>	Notify me when a payee or transfer account is deleted from my bill pay account
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Notify me when a new eBill is received
<input type="checkbox"/>		Send me a list of transactions that were scheduled, stopped or skipped during my bill pay session
<input type="checkbox"/>		Send me a list of transactions that are scheduled to process each month
<input type="checkbox"/>		Send me a list of transactions that are paid each month

Update

View Reminders

Displays current reminders.

Reminders

For	Delivery method	Reminder Date	Frequency	Actions
Cellular One	Email	6/2/2016	Monthly on the 2nd	Stop Download to Microsoft Outlook
Cellular One	Short Text	6/2/2016	Monthly on the 2nd	Stop Download to Microsoft Outlook

[Back](#)

Payee Categories

Add Categories

You can manage multiple payees by creating personalized categories.

[+ Add Category](#)

Payee categories

Categories	Actions
Credit Cards	Edit
Household	Edit
Insurance	Edit
Loans	Edit
Medical	Edit
Mortgage/Rent	Edit
Phone	Edit
Utilities	Edit
Unassigned	Edit

Add payee category

Category

[Cancel](#)

[Submit](#)

View Categories

You can click **Edit** to view the details of the category.

- Payees who have not been assigned to a category appear under **Unassigned**.
 - To move payees to a specific category, click **Edit**, then re-assign the payee to a new category from the drop-down list on the right.

Edit payee category

Category

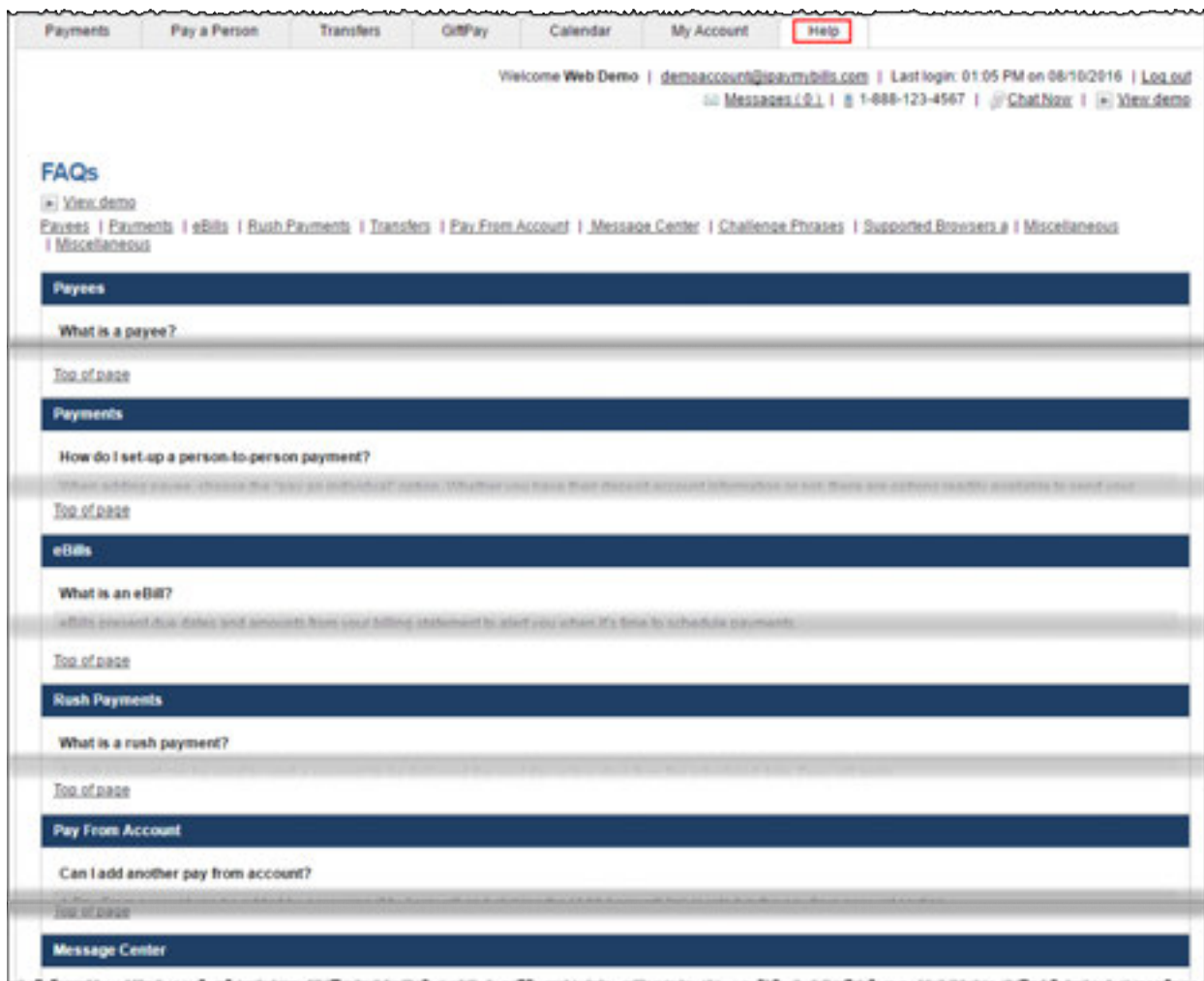
☐ Delete category

Payees in this category

American Express	<input type="text" value="Credit Cards"/>
Office Depot	<input type="text" value="Credit Cards"/>

Help

Provides answers to assist you with the most frequently asked questions.



eBill

You can receive payment information for eligible payees. This information includes, but is not limited to, the minimum amount due and due date for your bill.

eBill features:

- View current billing information
- File eBill
- Set up automatic payments
- Manage automatic payments
- View eBill history

Pay to	Pay from	Amount	Payment date	Actions
Department Store Department Store ****1337 Electronic Last paid: \$50.00 on 2/7/2016	Primary Acco.. ****0123	\$ 0.00 Min Due: \$25.00 Curr Bal: \$500.00 Stmt Bal: \$500.00	08/17/2016 Deliver By: 08/19/2016 Due by: 9/1/2016	Pay Rush Delivery Make it Recurring Add Comment File eBill
Detail Runner Automotive Detail Runner Inc. ****5846 Electronic	Primary Acco.. ****0123	\$ 0.00	08/17/2016 Deliver By: 08/19/2016	Pay Rush Delivery Make it Recurring Add Comment
Electric Co. American Gas and Electric ****7317 Check	Primary Acco.. ****0123	\$ 0.00	08/17/2016 Deliver By: 08/19/2016	Pay Rush Delivery Make it Recurring Add Comment
Insurance Co. USA 1 Insurance Company ****8987 Electronic	Primary Acco.. ****0123	\$ 0.00	08/17/2016 Deliver By: 08/19/2016	Pay Rush Delivery Make it Recurring Add Comment
Mobile Phone Mobile Phone ****2999 Electronic	Primary Acco.. ****0123	\$ 0.00	08/17/2016 Deliver By: 08/19/2016	Pay Rush Delivery Make it Recurring Add Comment

Set up eBill

You set up eBill by entering your login credentials for the payee's website. You are required to accept Terms & Conditions.

Cellular One

SPRINT
*****5555
Electronic

Primary Chec...5676 ▼ \$ 0.00 08/17/2016

Deliver By: 08/18/2016

Pay

Make it Recurring
Add Comment

Last paid: \$75.00 on 08/10/2016

Set up eBill

Set up eBill

Login credentials for Cellular One

To set up your eBill, please enter your login credentials for Cellular One's website. You must have access through Cellular One before we can add the eBill. If you do not have online access, please visit [Cellular One](#).

All fields are required unless designated with (optional).

Username

test

Password

Account type

Bill

Terms and conditions

eBill Service User Agreement

Cancel

Accept and submit


Set up eBill

Locating Cellular One

Verifying your information

Cancel

44

 SIMPLICITY
CREDIT UNION

Set up eBill

Cellular One eBill confirmation

The setup for your Cellular One eBill is complete.

What happens next?

You have successfully set up eBills for Cellular One. We will notify you when your eBill is available. Please note that you will continue to receive paper statements in the mail. If you wish to discontinue receiving paper statements, please contact Cellular One.

Did you know...

This eBill can be automatically paid when a new bill is received.


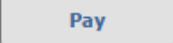

Enjoy the convenience of having your payment automatically scheduled when an eBill is received. Click the "Set up recurring payment" link below to start the set up process.

[Set up recurring payment](#)

[Return to Payment](#)


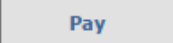

eBill Due

Hovering over *eBill due* allows you to see the amount due and the due date. This information displays under the Amount and Payment Date fields as well.

 American Express AMERICAN EXPRESS *****3456 Electronic	Primary Chec...***5676 ▼	\$ 0.00	08/17/2016	
		Min Due: \$35.00 Stmt Bal: \$1,250.65	Deliver By: 08/18/2016 Due by: 09/01/2016	Make it Recurring Add Comment File eBill
 eBill due min due \$35.00, stmt bal \$1,250.65, due by 09/01/2016				

File eBill

You have the option to file eBills paid using another method or you no longer want to see the *eBill due* status.

 American Express AMERICAN EXPRESS *****3456 Electronic	Primary Chec...***5676 ▼	\$ 0.00	08/17/2016	
		Min Due: \$35.00 Stmt Bal: \$1,250.65	Deliver By: 08/18/2016 Due by: 09/01/2016	Make it Recurring Add Comment File eBill
 eBill due				

Filing the eBill allows you to clear the current *eBill due* details. The filed eBill is moved to **eBill History**.

File eBill

Payee name

American Express

Reason

Select a reason ▼

Select a reason

Paid by cash

Paid by check

Paid at biller web site

Paid through bank

Not paid

Other

Comment

Cancel

Submit

eBill History

Current and past eBill data can be viewed for each payee that has been enabled for eBill. History is maintained for 18 months.

Payee details for American Express

eBills			Additional actions
Date	Amount	Additional items	
Due: 9/1/2016 Statement close: 8/5/2016	Min due: \$35.00 Statement balance: \$1,250.65	Status: Filed Details: View	Edit payee Pending transactions History eBill history Add biller Visit payee website
Due: 8/1/2016 Statement close: 7/5/2016	Min due: \$25.00 Statement balance: \$500.00	Status: Paid	

eBill History

Display: [Current month](#) | [Previous month](#) | [Last 30 days](#) | [Print](#) | [View in Excel](#) First | Previous Page | Page 1 of 1 Pages | Next Page | Last

American Express ▼

Date range to

Search

Payee	Date	Amount	Additional items
American Express *****3456	Due: 8/1/2016 Statement close: 7/5/2016	Min due: \$25.00 Statement balance: \$500.00	Status: Paid




[View pending transactions](#) | [View history](#) First | Previous Page | Page 1 of 1 Pages | Next Page | Last

AutoPay

You have the ability to set up **AutoPay** for eBill payees.

Schedule AutoPay

The system automatically pays the bill based on your terms.

Pay To	Pay from	Amount	Payment date	Actions
 American Express AMERICAN EXPRESS ****3456 Electronic  eBill due	Primary Chec... **5676 ▼	\$ 0.00 Min Due: \$35.00 Stmt Bal: \$1,250.65	08/17/2016  Deliver By: 08/18/2016 Due by: 09/01/2016	Pay Make it Recurring Add Comment File eBill

Schedule payments:

☒ Using a frequency I create

☐ When my new eBill arrives

[Cancel](#) [Next](#)

To schedule your payment automatically, select your preferences below. It is recommended that you continue to monitor your bill pay activity since disruptions in the ability to receive an eBill can occur.

Pay to **American Express**
****3456
Electronic

Pay from Primary Chec... **5676 ▼

Amount

☐ Always pay Statement Balance

☐ Always pay minimum due

☐ Only pay the Statement Balance if it is less than or equal to \$ 0.00

☐ Pay an amount that I specify \$ 0.00

Send Payment

☐ {1} Days prior to the due date

☐ When bill arrives

[Cancel](#) [Submit](#)

Pay to

American Express

*****3456

Electronic

Pay from

Primary Chec. ***5676

Amount

Always pay minimum due

Send Payment

{1} Days prior to the due date

Recurring payment scheduled

Return to payments

Editing AutoPay

You can choose to edit AutoPay details by clicking **Edit Recurring**.

Pay To	Pay from	Amount	Payment date	Actions
<div>Recurring</div> <div> <div>American Express</div> <div>AMERICAN EXPRESS</div> <div>*****3456</div> <div>Electronic</div> <div>eBill due</div> </div>	<div>Primary Chec. ***5676</div>	<div>\$ 0.00</div> <div>Min Due: \$35.00</div> <div>Stmt Bal: \$1,250.65</div>	<div>08/17/2016</div> <div>Deliver By: 08/18/2016</div> <div>Due by: 09/01/2016</div>	<div>Pay</div> <div>Edit Recurring</div> <div>Add Comment</div> <div>File eBill</div>

Warning

Your automatic payments will no longer be sent when an eBill arrives

Current automatic payment settings

Pay to

American Express

*****3456

Electronic

Pay from

Primary Checking

Amount

Always pay minimum due

Send Payment

{1} Days prior to the due date

What would you like to do?

☐ Edit automatic payment options

☒ Schedule payments on a frequency I create and stop automatic payments

immediately

Cancel

Continue